



**COMMISSION
AGENDA MEMORANDUM**

Item No. 8h

ACTION ITEM

Date of Meeting November 16, 2021

DATE: October 26, 2021

TO: Stephen P. Metruck, Executive Director

FROM: Rudy Caluza, Director, Accounting & Financial Reporting

SUBJECT: Resolution No. 3797 – Delegation of Authority to Sell and Convey Port Personal Property for 2022 Not Exceeding a Value of \$21,000

ACTION REQUESTED

Request introduction of Resolution No. 3797: A resolution of the Port of Seattle Commission authorizing the Executive Director to sell and convey Port personal property in 2022 in accordance with RCW 53.08.090 with a value not greater than \$21,000 and repealing Resolution No. 3784, dealing with the same subject.

EXECUTIVE SUMMARY

The Port of Seattle regularly determines that personal property is no longer needed for port district purposes and prepares accordingly for its disposal. Commission authorization is required to grant the Executive Director authority to sell and convey port district personal property of \$21,000 or less in value in accordance with RCW 53.08.090.

JUSTIFICATION

Pursuant to RCW 53.08.090, the commission may, by resolution renewed from year to year, authorize the managing official of a port district to sell and convey port district personal property of \$10,000 or less in value. RCW 53.08.090(2) requires yearly adjustment of the initial \$10,000 limit based on the governmental price index. Such adjustment applied for 2022 results in an increase of \$1,000 and a \$21,000 limit. It is now timely for the Commission to consider renewal of the Executive Director’s authority for the year 2022.

Surplus items that fall within the \$21,000 fair market value limit have been well utilized over the years with many having reached the end of their useful lives. The Port on average surpluses, through either sale or disposal, about \$10,000-\$30,000 in equipment, furnishings and computer/mobility devices, and about \$10,000-\$30,000 in rolling stock/vehicles, each year. Also, Chapter 39.33 RCW in part authorizes the Port to sell, transfer or exchange surplus property to the state or other local jurisdictions.

ATTACHMENTS TO THIS REQUEST

- (1) Draft Resolution No. 3797

Meeting Date: November 16, 2021

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS

January 26, 2021 – The Commission adopted Resolution No. 3784, authorizing the Executive Director to sell and convey Port personal property in accordance with RCW 53.08.090, and repealing Resolution No. 3769 dealing with the same subject.